



# STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

## **NOTICE OF SUPPLY CHAIN MANAGEMENT APPLICATION FOR REGISTRATION ON CENTRAL SUPPLIER DATABASE**

Stellenbosch municipality's supplier database will be replaced by the Central Supplier Database (CSD), for development and future use of the Central Supplier Database (CSD) as a way of simplifying the process of doing business with government. The (CSD) will be the source of all supplier information for all organs of state. The CSD will reduce the exchange of compliance documents in paper form, eliminate multiple registrations with different organs of state, and ultimately reduce the cost for both business and government by enabling electronic registration and verification processes.

**Prospective suppliers should self-register on the CSD website [www.csd.gov.za](http://www.csd.gov.za).**

**Alternatively, the municipality will arrange sessions to assist all suppliers with registration, if needed, at the following venues:**

Kayamandi Library Hall	09 April 2018 from 09h00 – 14h00
Idasvalley Library Hall	10 April 2018 from 09h00 – 14h00
Groendal Community Hall	11 April 2018 from 09h00 – 14h00
Klapmuts Clubhouse	12 April 2018 from 09h00 – 14h00
Jamestown Ward 11 Office	13 April 2018 from 09h00 – 14h00

Registration can only be done with a valid e-mail address and cellphone number, both to be accessible at the registration venues.

With effect from **01 May 2018**, supplier's registration will be verified on CSD for goods and services to be delivered to the Stellenbosch Municipality. Therefore, you are required to please comply and register on the CSD before **30 April 2018**.

### **FAILURE TO REGISTER MAY RESULT IN STELLENBOSCH MUNICIPALITY NOT BEING ABLE TO CONDUCT BUSINESS WITH YOUR COMPANY/ENTITY.**

An email or sms will be sent to suppliers to complete an updated commodity list. This will be limited to 4 commodities and only be verified if proof of service can be supplied. If any assistance is needed with the registration of your company, Nicolene Hamilton will assist and can be contacted at 021 808 8594 or [Nicolene.Hamilton@stellenbosch.gov.za](mailto:Nicolene.Hamilton@stellenbosch.gov.za)

